

Creative Spark Postal Address Service Booking form



Cost Per Calendar Month

€30 per month includes mail receipt and holding service. Price includes VAT at 23%

Mail can be collected Monday to Friday between 9.30 and 5.00 pm

Company name.....

Name.....

Address.....

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Telephone number..... Mobile.....

Email address.....

Dates required – Month from – to:

Please ensure you bring ID with you when collecting your post from reception.

Should you require someone to collect the mail on your behalf, we would ask you to provide them with a signed letter of authorisation.

The Postal Address Service caters for normal mail services (letters) only. If you are expecting a delivery by courier or other service or if your delivery is a package or large consignment, you will need to make arrangements for this in advance with Creative Spark.

Termination: Creative Spark Ltd reserves the right to terminate this contract with immediate effect.

If Creative Spark Ltd decides to terminate this agreement you will be notified immediately in writing.

I hereby agree to the above terms and conditions.

Signed.....

Date.....

For further information contact:

Sarah Daly, Director
Creative Spark

Clontygora Drive, Muirhevnamor, Dundalk, Co. Louth

T: +353 42 938 5721 E: sarah@creativespark.ie

W: www.creativespark.ie